

By entering into this After School Program Contract, I/we the undersigned parent(s)/guardian(s) of *Child's Name (first, last):* ________ in Grade _______ accept the policies and procedures of Christ Episcopal School and hereby apply for enrollment in the After School Program for the academic year 2021-2022 in accordance to the following terms and conditions:

- 1. This contract must be fully executed by the parent(s) or legal guardian(s) financially responsible for the student and returned to the School by the **first day of Cardinal Club** or the student will not be admitted.
- 2. Occasionally, the Drop-In Program is unavailable because of limited space. **Please email the Extended Day Director to check availability.**
- 3. Students are expected to be picked up at their contracted time. Late pick-up fees will be charged for students who are not picked up at the contracted time as follows:
 - Lunch Bunch children picked up late will be charged \$1.00 per minute after 1 p.m. (preschool only)
 - Cardinal Club and Enrichment students picked up late will be billed \$1.00 per minute after 4:30 p.m.
 - Cardinal Club students picked-up after 6pm will be billed at \$1.00 per minute after 6:00 pm.
- 4. CES reserves the right to refuse admission or continued attendance in the program if payment of fees is not made when due.
- 5. CES reserves the right to refuse admission or continued attendance in the program should discipline become a regular issue.
- 6. See extended day program calendar for specific information about days and times the program is available and possible changes to those days and times based on inclement weather.
- 7. Financial terms:
 - Extended Day Program Payments: Payment schedule is to be selected from the options listed below in this contract.
 - The full contract fee is payable regardless of absence or dismissal.
 - All late fees will be charged the following day to your preferred method of payment on file with the business office.
 - Using the drop-in program on any day you are not contracted will be on an emergency-only basis with prior approval of the Extended Day Program Director. A morning fee of \$15 and an afternoon fee of \$15 an hour will be charged.
 - There will be no drop-ins on inclement weather days or noon dismissal days.
 - Reducing days during the contract year will result in a \$100 processing fee for each change made to the contract after September 30, 2021. Adding days, provided space is available, does not incur processing fees.
 - Changing from a yearly contract commitment to a semester contract results in a \$50 processing fee.

- The School reserves the right to refuse admission or continued attendance in the program if payment of fees is not made when due.
- Tuition policy regarding delinquent accounts apply to all Extended Day Program contracts

Please be advised that snacks are not provided by CES. Please provide a water bottle and snack for your child. We are an "allergy aware" school, so please avoid products containing peanuts or tree nuts.

CARDINAL CLUB ENROLLMENT Fall Semester (two academic quarters): August 30, 2021 - January 21, 2022 Spring Semester (two academic quarters): January 22 - June 3, 2022 (prices per semester)			
Days per Week	4:30pm Dismissal	6:00pm Dismissal	
1 Day	\$213	\$427	
2 Days	\$415	\$831	
3 Days	\$613	\$1,227	
4 Days	\$806	\$1,612	
5 Days	\$992	\$1,984	

A 10% DISCOUNT WILL BE GIVEN TO FAMILIES WHO ENROLL FOR THE FULL YEAR (BOTH SEMESTERS) BY OCTOBER 1, 2021.

Drop in rates for non-contracted days: \$15/hour with established Cardinal Club contract. Drop in rates for non-Cardinal Club members: \$20/hour without an established Cardinal Club contract.

I/We agree to pay \$______ for the 2021-2022 school year. I/We understand that fees are non-refundable regardless of days missed or absent or if the student is dismissed from the program.

The undersigned acknowledges the obligation to pay the entire contract fee. Signature of parents/all parties financially responsible for the student's participation:

Guardian Signature	Print Name	Date
Guardian Signature	Print Name	Date
Daytime Phone Number:		